

PLEASE NOTE CHANGE IN DATE



**Palm Bay
Utilities**

AGENDA

UTILITIES ADVISORY BOARD

Regular Meeting No. 2011-12

December 8, 2011 - 6:30 P.M.

Utilities Department Conference Room, 250 Osmosis Drive, SE

CALL TO ORDER:

ROLL CALL:

ADOPTION OF MINUTES:

1. Regular Meeting No. 2011-10; October 27, 2011.

PRESENTATION:

1. Sunshine Law and Public Records Act.
2. Katie Fought, Engineering Division Manager – ICMA Exchange Program.

BOARD COMMENTS:

PUBLIC COMMENTS:

ADJOURNMENT:

If an individual decides to appeal any decision made by the Utilities Advisory Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the City of Palm Bay Utilities Department at (321) 952-3410 or Florida Relay System at 711.